

## PERFORMANCE MONITORING

### Scrutiny Committee - 14 July 2020

Report of Chief Executive

Status: For Information

Key Decision: No

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**This report supports the Council Promise to provide value for money**

**Portfolio Holder** Cllr. Peter Fleming

**Contact Officer** Lee Banks, Ext. 7161

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#### **Recommendation to Scrutiny Committee:**

- (a) Members note the contents of the report; and
  - (b) If Members are dissatisfied by actions being taken to improve performance by either Officers, Advisory Committee or Cabinet, they consider areas of underperformance for scrutiny.
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**Reason for recommendation:** To ensure that the performance of services is considered and reviewed by Members.

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#### **Introduction and Background**

- 1 Scrutiny Committee have requested an update at each of their meetings on any performance indicators which are not meeting their target level. Appended to this report is an exceptions report with a commentary from officers explaining the reasons why performance is not within 10% of target and detailing any actions the service is planning to take to improve performance levels.

#### **Performance Overview**

- 2 The table on the following page summarises performance levels as at May 2020.

	Current Month	Year To Date
<b>Red</b> <i>10% or more below target</i>	7 (17.1%)	6 (14.6%)
<b>Amber</b> <i>Less than 10% below target</i>	3 (7.3%)	4 (9.8%)
<b>Green</b> <i>At or above target</i>	31 (75.6%)	31 (75.6%)

- 3 Provided as Appendix A to this report are details of the seven indicators where performance is 'Red' and missing the target level by 10% or more.
- 4 Commentary is provided for each of the 'red' performance indicators explaining why target has not been met and the actions that are planned to improve performance.

### Portfolio Holder Performance Reports

- 5 At the Scrutiny Committee meeting held on 14 July 2015 it was resolved for 'Officers to provide key performance indicators relevant to the Portfolio Holders invited to the Scrutiny Committee at each meeting'. The following performance reports are provided as Appendices to this report:
  - Appendix B - Development & Conservation Portfolio performance report
  - Appendix C - People & Places Portfolio performance report
- 6 Where performance is 'red' and missing the target level by 10% or more Officers have provided a commentary for Members consideration.

### Other Options Considered and/or Rejected

- 7 None.

### Key Implications

#### Financial

Effective performance management monitoring arrangements will assist the Council in diverting resources to areas or services where it is considered to be a greater priority.

#### Legal Implications and Risk Assessment Statement.

Robust arrangements are in place to ensure that the risk of inaccurate data being reported to Members is minimised and assurance can be placed on the accuracy of data used to assess performance. By reporting to Members and ensuring all

Members are able to access the Council's performance management system the risk of poor performance not being identified or addressed is minimised.

### Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

### **Conclusions**

This report to Members summarises performance across the Council with data that was available at the end of January 2020. Members are asked to consider nine performance indicators which are performing 10% or more below their target and if the actions being taken by Officers are not deemed sufficient are recommended to refer those indicators to the Cabinet for further assessment.

### **Appendices**

Appendix A - Exceptions Report

Appendix B - Development & Conservation Portfolio performance report

Appendix C - People & Places Portfolio performance report

### **Background Papers**

None

**Dr Pav Ramewal**  
**Chief Executive**